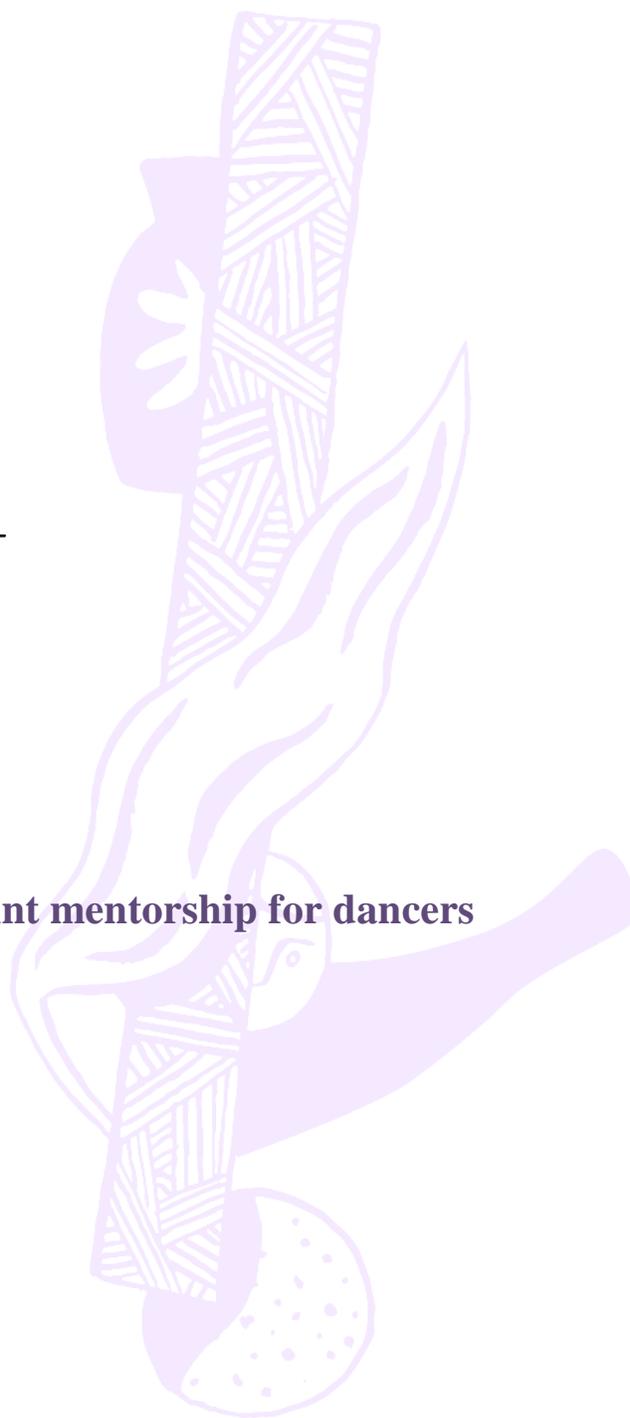




**Alliance
artist-support program**

**Artist's guide: CAM + MAI joint mentorship for dancers
2019–2020**





Application guidelines

Program description

Hosting 10-15 artists, collectives and companies per year, the Alliance artist support program offers participating artists individual guidance and coordination support, as well as providing special allocations that help cover a wide range of creative and professional needs.

The Alliance program supports artists working in and from positions of marginality and who are committed to pursuing relevant, rigorous and hybrid artistic practices. The program is especially geared to artists in the early stages of their careers, as well as older artists (55 years and older) and those otherwise looking to find their place in the city's artistic milieu.

We welcome proposals from visible and invisible minorities, including Deaf artists and artists with disabilities, members of the LGBTQIP2SAA community, racialized and recently immigrated artists, and artists of First Nations, Métis, and Inuit descent.

One program, three streams

Artists can apply to three different streams within the Alliance program: the regular program, joint mentorships, and punctual support. This document presents the application guidelines for the **CAM + MAI joint mentorship in dance**.

If you are interested in learning about the **general program** and/or **punctual support** streams, they have separate guidelines, which you will find on the MAI website.

Artists can submit proposals in more than one stream simultaneously (maximum one submission per stream).



CAM + MAI joint mentorship in dance

A partnership between the Conseil des arts de Montréal (CAM) and MAI, this joint mentorship offers a range of services to one culturally diverse, independent or company-based choreographer with the aim of fostering their recognition and growth.

Application deadline

June 30, 2019

Notification of results

late September, 2019

All candidates receive a response, regardless of the outcome of their application.

Application form

CAM + MAI joint mentorship: <https://form.jotform.com/91377936397273>

See **Appendix B** for a preview of the online application form.

Nature of support

The Conseil's support includes:

- 100 studio hours in CAM's dance studios (value \$1,600)
- A \$3,000 allocation from CAM towards work with an artistic advisor
- A \$5,000 creation grant from CAM

The MAI's support includes:

- One-on-one project coordination support
- A special allocation from the MAI between \$5,000 and \$10,000, which can be used to cover a range of artistic and professional services (see **Appendix A** for a description of the MAI allocation and admissible and inadmissible expenses)
- A 5-day technical residency in the MAI's theatre (35 hours)
- Inclusion in the MAI's regular programming season of the following year

Other conditions

The assistance provided is one-time and non-recurring

The choreographer (or head of the collective) selected must go to the CAM website <https://www.artsmontreal.org/en/artists/rental> , and reserve 100 hours of studio space between



the beginning of September 2019 and the end of June 2020, depending on the performance dates offered by MAI.

In the “project description” portion of their application, candidates must provide the name of the artistic advisor who will guide them in their creation project. The Conseil des arts de Montréal must approve the candidate’s choice of artistic advisor. If judged unsuitable, the Conseil will work with the choreographer to find an advisor who is acceptable to both parties. The artistic advisor must be present for a minimum of 60 hours of work in the studio from September 2019 to the end of June 2020.

Eligibility

This joint mentorship is intended for independent and company-based choreographers, and groups of choreographers from culturally diverse communities¹ who have submitted applications to the MAI’s Alliance program.

To be eligible, candidates must:

- Have professional status²
- Belong to a diverse cultural community, or visible minority³
- Be Canadian citizens or permanent residents
- Pursue a non-Western dance practice, i.e. a practice other than ballet and Western forms of contemporary dance⁴
- Be a current resident of the Island of Montreal

The following groups are ineligible:

- Professional groups and organizations
- Organizations devoted to teaching, education or professional training
- Public and parapublic organizations or companies registered as partnerships
- Collectives registered as partnerships or that are profit-based
- Employability agencies

¹ For the definition of “culturally diverse communities” employed here, please consult the CAM’s glossary: <http://www.artsmontreal.org/en/glossary>

² Professional artists are defined as individuals who have completed their basic artistic training, who are recognized by their peers, who create, perform or publish and are remunerated for works presented in a professional context, and who are devoted primarily to the practice of their art.

³ For the definition of visible minority employed here, please consult the CAM’s glossary: <http://www.artsmontreal.org/en/glossary>

⁴ For instance, the choreographer works in the areas of urban dance, flamenco, bharata natyam, jig, baladi, etc., albeit with attention to the contemporaneity or hybridity of these practices.



- Projects already produced
- Projects supported by another program of the Conseil des arts de Montréal

Evaluation

Applications will be assessed by a committee of representatives from the Conseil des arts de Montréal and MAI, according to the following criteria:

Artistic quality (70%)

Contribution to the development of the discipline (15%)

Project management and administration (15%)

Payment to artistic advisor and of creation grant

The amount payable to the artistic advisor will be paid to the choreographer, who will be responsible for paying the artistic advisor in two instalments, the first in the amount of one thousand five hundred dollars (\$1,500) halfway through the project, and the second in the amount of one thousand five hundred dollars (\$1,500) on completion of the project, in both cases, on presentation of an invoice by the artistic advisor to the Conseil.

The creation grant will be paid in two instalments, one at the beginning of the project in the amount of four thousand dollars (\$4,000) and the other in the amount of one thousand (\$1,000) at the end, on submission of the final report.

Obligations of the recipient

The candidate chosen for this joint mentorship must agree to:

- Enlist the services of a professional artistic advisor
- Plan the studio schedules in advance
- Respect the creation residency schedules
- Respect the visibility standards of the Conseil des arts de Montréal and MAI
- Maintain regular contact with, and submit a final report to, the Project Manager – Tournées et résidences at the Conseil within three months of the end of the project



Receipt of the grant constitutes for the choreographer, organization or collective a commitment to carry out the activities for which the grant is intended and to respect all related conditions.

Application checklist

- ✓ Artist's bio (in case of collectives and companies, we ask for the background of the collective or company)
- ✓ Artistic statement
- ✓ Detailed description of request for support
- ✓ Description of your practice's or project's intercultural dimension
- ✓ Calendar of activities
- ✓ Budget
- ✓ Curriculum vitae of candidate(s) and of collaborators implicated in the project
- ✓ Documentation of current and past work.

More information

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Appendix A

MAI Allocations

Like other participants in the MAI’s Alliance program, the recipient of the MAI + CAM joint mentorship will receive a special allocation from MAI to cover requested and relevant services.

Ranging between \$5,000 and \$10,000, the MAI’s allocation is offered in addition to a \$3,000 allocation from CAM towards work with an artistic advisor and a \$5,000 creation grant from CAM.

Candidates must indicate how they wish to use the MAI’s allocation in their proposal when they apply to the program. Allocations from MAI serve to pay for activities and services that will enable the applicant to advance their artistic practice and overcome obstacles to their full participation in the arts.

The range of activities and services that the MAI’s allocations can cover is very broad, but some restrictions apply.

Admissible expenses

Artistic training and professional development	
✓	Workshops or training fees
✓	Honorariums (mentors and/or consultants)
✓	Software acquisition or other technological tools closely related to the artist’s training
✓	Writing, translation, and editing services
✓	Consultation and assistance in preparing a grant application
Artistic research and creation	
✓	Honorarium for a mentor
✓	Honorarium for a production or technical director
✓	Honorarium for a dramaturg, rehearsal director, an outside eye, production manager, technical director, sound engineer, composer, lighting designer, videographer, or other artistic collaborator
✓	Publication coordination and production fees
✓	Rental of a studio
Project communication and administration	
✓	Fees related to the creation or update of a website
✓	Editing, translation, and proofreading fees
✓	Support from a media relations agent
✓	Support for incorporating a company or cultural enterprise and the drafting of related corporate documents



✓	Consultation and assistance preparing funding applications
✓	Consultation and assistance drafting budgets

Candidates are welcome to propose activities and services not included in this general list, as long as they stand to remove barriers to their equal participation in the arts.

Inadmissible expenses

The following are inadmissible expenses:	
✗	Any direct payment to the participating artist, collective, or company
✗	Fees to dancers, actors, and other performers in the context of rehearsals and performances
✗	Rental of commercial spaces, internet service costs, telephone, cell phone, electricity, etc.
✗	Fundraising costs
✗	Subsistence, travel, and accommodation costs
✗	Production costs: for example, technical equipment; painting and sculpture materials (canvas, paint, etc.); material costs for set, props and costumes; purchase of musical instruments, etc.





Appendix B

Preview: Application form – CAM + MAI joint mentorship in dance

This is not an official application form. You must fill out the application form online to apply.

Alliance – CAM + MAI joint mentorship in dance

Deadline: June 30 at 11:59 pm

Fields marked with an asterisk (*) are required

Basic information

- First and last name *
- Gender (Ms./Mr./Other – *open field*) *
- Age*
- Preferred language of correspondence (French/English) *
- Type of proposal (Individual /Collective/Artistic company) *
- Name of the company or collective (if applicable)
- Age of company or collective (if applicable)
- Address and telephone number of candidate or project coordinator*
- Borough *
- E-mail address *
- Confirmation of permanent residency or citizenship status *

Information about the candidate

- Artist's bio OR history of company or collective (350 words) *
- Artistic statement (350 words) *

Detailed proposal for support

- Short description (in a few words, describe your reason(s) for making this request) (35 words) *
- Value of requested allocation (between \$5,000 and \$10,000) *
- Detailed proposal for support (1000 words) *

Please provide a detailed description of your request, including the project you wish to work on, the kind or kinds of services you need, and the impact this support will have on your artistic practice and career. We encourage you to also justify your choice of services, mentors, and collaborators (e.g. why do you wish to work with the people you have selected?)



- Describe the intercultural dimension of your practice and/or project (300 words)
*

How is your dance practice non-Western, or how is it a hybrid of non-Western and Western dance forms?

Calendar of activities

UPLOAD A SINGLE DOCUMENT *

Accepted file formats: pdf, doc, docx, xls, xlsx

Please describe how your proposed project will unfold over time, from when you begin the program until you finish it (including your support activities).

Budget and CVs

- CVs of candidate as well as mentors, and/or collaborators involved in the project (including your own) *

UPLOAD A MULTIPLE DOCUMENTS

File types permitted: pdf, doc, docx. Maximum file size: 1024KB

Please attach your curriculum vitae (or equivalent) as well as that of the mentors and collaborators you wish to work with. If you do not know who some of these people are yet, please use your project description to tell us as much as possible about the kind of person or skill you are looking to connect with.

- Project budget *

UPLOAD A SINGLE DOCUMENT

Accepted file formats: pdf, doc, docx, xls, xlsx

*Every candidate must submit a budget that outlines the expenses related to their proposal. Please indicate in your budget if the MAI is the only source of financial support for this project, or if your project is receiving (or will receive) funding from other sources. **Unsure about how to prepare a budget for this program? Example budgets are provided in the online application.***

- Allocation requested from MAI *

What is the amount of the allocation you wish to receive from MAI to pursue your activities? Type an amount between \$5,000 and 10,000. (In addition, the CAM + MAI joint mentorship also provides a \$3,000 allocation from the Conseil to pay the fees of an artistic advisor and a \$5,000 creation grant from the Conseil.)

Documentation

- Websites

Personal websites, Soundcloud, Tumblr, Instagram, Myspace, etc. If you do not have any websites to share, you can simply leave these fields blank.



- Other documents

UPLOAD MULTIPLE DOCUMENTS

File types permitted: pdf, doc, docx, xls, xlsx, csv, txt, rtf, html, zip, mp3, mp4, m4v, wma, mpg, flv, avi, jpg, jpeg, png, gif, mov

Maximum file size 5 MB per file. Maximum number of documents: 15

Large files (files in excess of 5 MB, e.g. videos and certain PDF dossiers)

We do not accept direct uploads of files larger than 5 MB. To share these with us, we ask that you upload them to a third party service (e.g. Google drive, Dropbox, YouTube, Vimeo, etc.) and provide us with the urls as well as the passwords (if necessary) in a single doc, docx, or pdf document

More information

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